NEW ALRESFORD TOWN COUNCIL
Alresford Recreation Centre, The Avenue, Alresford, Hampshire, SO24 9EP
Tel: 01962 732079 Website: www.newalresford-tc.gov.uk

Minutes of the Meeting of Neighbourhood Plan Advisory Committee held on Wednesday 14th October 2026 commencing at 7.30 pm

Member	Present	Apologies
Cathryn Allison	✓	
Lorraine Bailey	✓	
Cllr Ann Bean	✓	
Howard Boardman	✓	
Michael Byrne		✓
Mike Clayton	✓	
Cllr Sam Dalling	✓	
Ian Diver		✓
Jan Field	✓	
Cllr Charles Flood		✓
Tessa Harding	✓	
Cllr Katharine Harrison-Clow	✓	
George Homes	✓	
Cllr Barbara Jeffs	✓	
Lucy Maggs Krebs	✓	
Brigid Taylor		✓
Paul Winstanley		✓

IN ATTENDANCE: Cllr Simon Evans (Chair of NATC), Richard Doughty (Town Clerk and Responsible Financial Officer) and two members of public.

The Chair of the Council presided over items NP26/001 to NP26/005

NP26/001 **APOLOGIES FOR ABSENCE**

To accept apologies from Michael Byrne, Ian Diver, Cllr Charles Flood, Brigid Taylor and Paul Winstanley.

NP26/002 **TERMS OF REFERENCE**

The Committee noted the Terms of Reference adopted by the Council. Members were advised to direct any comments or questions to the Town Clerk.

NP26/003 **REGISTER AND DISCLOSURE OF INTERESTS GUIDELINES**

The Committee noted the Register and Disclosure of Interests Guidelines adopted by the Council.
Members were advised to direct any comments or questions to the Town Clerk.

NP26/004 **DECLARATION OF INTERESTS**

a. Councillors: Declarations of DPIs, ORIs and NRIs – None
b. Non-Councillors: Declarations of Interests – None
c. Dispensations - None

NP26/005 **TO ELECT A CHAIR**

The Committee elected Lucy Maggs Krebs as Chair of the Committee

Cllr Evans left the meeting

NP26/006 **TO NOMINATE A MEMBER TO TAKE MINUTES**

Mike Clayton agreed to take Minutes from Item NP26/007

The Town Clerk left the meeting

NP26/007 **PROJECT MANAGEMENT**

It was agreed that all members would read the following key documents:

- *New Alresford Neighbourhood Plan Health Check*
- *NPAC Health Check Gantt Chart*, comprising the draft task list.

Members were asked to review the draft task list and submit any suggested additions or amendments to the Chair of the Committee.

It was agreed that Mike Clayton would circulate the key documents together with draft *Glossary of Terms and Abbreviations*. Members were invited to send suggested additions to the glossary to Mike Clayton for inclusion in an updated version.

Members were encouraged to review neighbourhood plan documents available on the NATC website according to their focus.

NP26/008 **WORKSTREAM MANAGEMENT**

Members were asked to review the task list and the policies in the Health Check report to identify the subgroups best suited to their experience and interests. Members with relevant professional expertise were encouraged to nominate themselves as subgroup leads.

NP26/009 **LOCATION AND DATES OF MEETINGS**

The next meeting was proposed for early November in the Town Council Meeting Room at Alresford Recreation Centre.