



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the Meeting of Staffing Committee held on Tuesday 10th September 2024
commencing at 7.10pm

Name	Present	Apologies	Absent
Cllr Eager (Chair)	✓		
Cllr Bean	✓		
Cllr Byrne	✓		
Cllr Dakin		✓	
Cllr Evans		✓	
Cllr Jeffs	✓		

IN ATTENDANCE: Richard Doughty (Town Clerk)

S24/01 **APOLOGIES FOR ABSENCE**

RESOLVED: To accept apologies from Cllrs Dakin and Evans.

S24/02 **INTERESTS AND DISPENSATIONS**

None

S24/03 **MINUTES**

RESOLVED: To approve minutes of the Staffing Committee meeting held on 11th June 2024

S24/05 **EXCLUSION OF PRESS & PUBLIC**

RESOLVED: The Staffing Committee exercises the right to exclude the public and press by resolution from a closed meeting due to the confidential nature of the business about to be transacted. (*Public Bodies (Admission to Meetings) Act 1960 section 1 (2)*).

S24/06 **APPROVE LITTER PICKING HOURS**

RESOLVED: To approve litter picking hours to the end of December 2024.

S24/07 **EMPLOYMENT CONTRACT**

RESOLVED: To approve the final amendments to the Staff Employment Contract.

S24/08 **STAFF TRAINING AND DEVELOPMENT**

The Committee agreed to focus on job description and appraisal templates review with the objective of completing staff appraisal by 31st December 2024.

Chair

Date:

