

## Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 30/04/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<i>Current Assets</i>			
100	Debtors	296	
105	VAT Control Account	7,290	
200	Current Account	336,564	
210	32 Day Notice	75,759	
220	BB Rent Deposit	1,689	
250	Petty Cash	42	
	<b>Total Current Assets</b>		<b>421,642</b>
<i>Current Liabilities</i>			
500	Creditors	19,583	
516	PAYE/NI Control	1,759	
525	Receipts in Advance	1,730	
540	Allotment Membership Control	198	
545	Allotment deposits	948	
550	The Arelebury Deposit Control	1,666	
	<b>Total Current Liabilities</b>		<b>25,884</b>
	<b>Net Current Assets</b>		<b>395,759</b>
	<b>Total Assets less Current Liabilities</b>		<b>395,759</b>
<i>Represented by :-</i>			
300	Current Year Fund	153,463	
310	General Reserves	222,977	
320	EMR - Play Equipment Reserve	3,106	
325	EMR - CIL Major Projects	12,473	
329	EMR- New allotments	3,740	
	<b>Total Equity</b>		<b>395,759</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>							
1076 Precept	179,999	359,998	179,999			50.0%	
1090 Interest Received	176	1,600	1,424			11.0%	
1705 PWLB Repayment ARFC	2,000	2,000	0			100.0%	
Full Council :- Income	<b>182,175</b>	<b>363,598</b>	<b>181,423</b>			<b>50.1%</b>	<b>0</b>
4000 Gross Wages	7,635	109,500	101,865		101,865	7.0%	
4020 Employer's NI	531	6,800	6,269		6,269	7.8%	
4030 Employer's Pension	1,634	22,500	20,866		20,866	7.3%	
4215 Advertising & Distribution	0	2,000	2,000		2,000	0.0%	
4700 Website	0	1,000	1,000		1,000	0.0%	
4705 Internal/External Audit Fees	(1,383)	1,700	3,083		3,083	(81.4%)	
4720 Bank/Other Charges	8	150	142		142	5.2%	
4725 Loan Repayments	0	31,235	31,235		31,235	0.0%	
4730 Grants	0	10,000	10,000		10,000	0.0%	
4735 Councillor's Training	0	1,000	1,000		1,000	0.0%	
4740 Legal fees	2,690	35,000	32,310		32,310	7.7%	
4745 Chair's allowance	0	600	600		600	0.0%	
4765 Town Calendar	0	1,000	1,000		1,000	0.0%	
Full Council :- Indirect Expenditure	<b>11,114</b>	<b>222,485</b>	<b>211,371</b>	<b>0</b>	<b>211,371</b>	<b>5.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>171,061</b>	<b>141,113</b>	<b>(29,948)</b>				
<u>200 Office</u>							
4050 Staff Training	0	600	600		600	0.0%	
4055 Travelling Expenses	72	800	728		728	8.9%	
4060 Payroll Services	0	300	300		300	0.0%	
4200 General Office Expenses	59	1,000	941		941	5.9%	
4205 Telecoms	512	3,000	2,488		2,488	17.1%	
4210 Stationery	0	750	750		750	0.0%	
4220 Subscriptions	1,208	2,300	1,092		1,092	52.5%	
4225 IT maintenance and support	158	6,000	5,842		5,842	2.6%	
4235 Printer/Copier Costs	570	3,400	2,830		2,830	16.8%	
4715 Accountancy Fees (Omega)	1,521	2,100	579		579	72.4%	
Office :- Indirect Expenditure	<b>4,099</b>	<b>20,250</b>	<b>16,151</b>	<b>0</b>	<b>16,151</b>	<b>20.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(4,099)</b>	<b>(20,250)</b>	<b>(16,151)</b>				
<u>300 Premises</u>							
1300 Main Hall Hire	833	10,000	9,167			8.3%	
1310 Meeting Room Hire	63	1,600	1,537			3.9%	

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1320 Event Hire	0	150	150			0.0%	
1700 Exported Energy	(1,500)	5,000	6,500			(30.0%)	
1701 Utilities Recharge	0	14,700	14,700			0.0%	
1920 Insurance Recharge	0	1,037	1,037			0.0%	
<b>Premises :- Income</b>	<b>(604)</b>	<b>32,487</b>	<b>33,091</b>			<b>(1.9%)</b>	<b>0</b>
4245 Equipment	4	1,500	1,496		1,496	0.3%	
4300 Water Rates	0	6,000	6,000		6,000	0.0%	
4310 Insurance	5,497	5,422	(75)		(75)	101.4%	
4315 Electricity	1,260	15,000	13,740		13,740	8.4%	
4320 Gas	0	7,000	7,000		7,000	0.0%	
4325 Repairs & Renewals	21	32,000	31,979		31,979	0.1%	
4330 Cleaning	285	5,000	4,715		4,715	5.7%	
4335 Water Maintenance	385	2,500	2,115		2,115	15.4%	
4345 Electricity SB	20	300	280		280	6.6%	
4355 ARC improvements	0	10,000	10,000		10,000	0.0%	
4515 Rubbish/Recycling	314	2,000	1,686		1,686	15.7%	
4526 Car Park	0	1,000	1,000		1,000	0.0%	
4580 Health and Safety	0	7,000	7,000		7,000	0.0%	
4880 Public toilets maintenance	0	3,800	3,800		3,800	0.0%	
<b>Premises :- Indirect Expenditure</b>	<b>7,785</b>	<b>98,522</b>	<b>90,737</b>	<b>0</b>	<b>90,737</b>	<b>7.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(8,389)</b>	<b>(66,035)</b>	<b>(57,646)</b>				
<u>450 Open Spaces</u>							
1115 Allotments CIL grant	0	25,000	25,000			0.0%	
1400 Allotment Income	0	3,900	3,900			0.0%	
1500 Recreation Ground Hire	250	0	(250)			0.0%	
1510 Sports Fees - Rugby	500	500	0			100.0%	
1520 Tennis Rent	125	125	0			100.0%	
1530 Sports Fees - Football	400	400	0			100.0%	
<b>Open Spaces :- Income</b>	<b>1,275</b>	<b>29,925</b>	<b>28,650</b>			<b>4.3%</b>	<b>0</b>
4245 Equipment	18	600	582		582	3.0%	
4300 Water Rates	0	1,200	1,200		1,200	0.0%	
4405 Open Space Maintenance	(1,400)	8,000	9,400		9,400	(17.5%)	
4410 Allotments	307	2,000	1,693		1,693	15.4%	
4420 Dog/Dual bins	0	800	800		800	0.0%	
4450 New allotments	600	25,000	24,400		24,400	2.4%	600
4500 West Field Rent	4,923	5,000	77		77	98.5%	
4510 Benches	0	2,000	2,000		2,000	0.0%	
4520 Play Area Inspection	(165)	200	365		365	(82.4%)	

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4530 Grass Cutting/Strimming	858	12,000	11,142		11,142	7.1%	
4550 Playgrounds & Equipment	0	36,000	36,000		36,000	0.0%	
4555 Tree/Hedge Management	0	4,500	4,500		4,500	0.0%	
4590 Open space youth project	0	30,000	30,000		30,000	0.0%	
4655 Environment Nudge Projects	0	500	500		500	0.0%	
Open Spaces :- Indirect Expenditure	<b>5,141</b>	<b>127,800</b>	<b>122,659</b>	<b>0</b>	<b>122,659</b>	<b>4.0%</b>	<b>600</b>
<b>Net Income over Expenditure</b>	<b>(3,866)</b>	<b>(97,875)</b>	<b>(94,009)</b>				
6000 plus Transfer from EMR	600	0	(600)				
<b>Movement to/(from) Gen Reserve</b>	<b>(3,266)</b>	<b>(97,875)</b>	<b>(94,609)</b>				
<b>600 Community</b>							
1600 Hanging Basket Income	0	4,000	4,000			0.0%	
Community :- Income	<b>0</b>	<b>4,000</b>	<b>4,000</b>			<b>0.0%</b>	<b>0</b>
4575 Town Entry Planting	0	400	400		400	0.0%	
4605 Hanging Baskets	0	5,000	5,000		5,000	0.0%	
4645 Town Schemes Support	250	3,000	2,750		2,750	8.3%	
4660 Town Rejuvenation	0	1,000	1,000		1,000	0.0%	
4680 Town Trail Guide	0	500	500		500	0.0%	
4785 Town events	0	1,000	1,000		1,000	0.0%	
Community :- Indirect Expenditure	<b>250</b>	<b>10,900</b>	<b>10,650</b>	<b>0</b>	<b>10,650</b>	<b>2.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(250)</b>	<b>(6,900)</b>	<b>(6,650)</b>				
<b>900 Planning</b>							
4400 Electricity - Public Lighting	0	200	200		200	0.0%	
4406 Lengthsman	0	4,800	4,800		4,800	0.0%	
4415 Bus Shelters	0	1,000	1,000		1,000	0.0%	
4425 SLR and traffic calming	0	11,000	11,000		11,000	0.0%	
4790 Neighbourhood Plan	993	10,000	9,007		9,007	9.9%	
4865 Finger posts	0	5,000	5,000		5,000	0.0%	
Planning :- Indirect Expenditure	<b>993</b>	<b>32,000</b>	<b>31,007</b>	<b>0</b>	<b>31,007</b>	<b>3.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(993)</b>	<b>(32,000)</b>	<b>(31,007)</b>				
Grand Totals:- Income	<b>182,846</b>	<b>430,010</b>	<b>247,164</b>			<b>42.5%</b>	
Expenditure	<b>29,383</b>	<b>511,957</b>	<b>482,574</b>	<b>0</b>	<b>482,574</b>	<b>5.7%</b>	
<b>Net Income over Expenditure</b>	<b>153,463</b>	<b>(81,947)</b>	<b>(235,410)</b>				
plus Transfer from EMR	<b>600</b>	<b>0</b>	<b>(600)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>154,063</b>	<b>(81,947)</b>	<b>(236,010)</b>				

**Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 1 - Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
New Alresford Town Council	30/04/2024		336,564.47
			<u>336,564.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			336,564.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			336,564.47
		<b>Balance per Cash Book is :-</b>	<b>336,564.47</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 4 - BB rent deposit**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
BB Rent Deposit	30/04/2024		1,689.37
			<hr/> 1,689.37
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			1,689.37
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			1,689.37
		<b>Balance per Cash Book is :-</b>	<b>1,689.37</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 3 - 32 Day Notice**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Deposit Account	30/04/2024		75,759.47
			<u>75,759.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,759.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,759.47
		<b>Balance per Cash Book is :-</b>	<b>75,759.47</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 2 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/04/2024		42.40
			42.40
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			42.40
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			42.40
		<b>Balance per Cash Book is :-</b>	<b>42.40</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Current Account

## List of Payments made between 01/04/2024 and 30/04/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2024	SSE	2184	811.88		Gas ARC Feb
01/04/2024	grenke	2221	605.84		Tele lease 1/4-30/6/24
03/04/2024	My QR code	DD	29.00		Monthly QR fee
04/04/2024	grenke	2222	630.00		Printer lease 1/4-30/6/24
05/04/2024	HMRC	BACS	1,802.10		NI March 24
05/04/2024	Hampshire Pension	BACS	2,066.59		Pension Mar 22
10/04/2024	Bristish Gas	2191	22.17		Elec SBpavillion March 24
10/04/2024	Winchester City Council	DEBIT	25.00		Parking
12/04/2024	WESTCOTEC	2183	109.80		SLR battery
12/04/2024	Hampshire County Council	2185	995.00		Tree surveys
12/04/2024	Apple Environmental	2182	156.00		Asbestos condition check
12/04/2024	Trisigns	2181	81.44		Allotment signs
12/04/2024	ID mobile	DD	8.31		Mobile phone
12/04/2024	Arlebry cafe	BACS	108.60		litterpick refreshments
12/04/2024	Chamber of Commerce	BACS	250.00		Contribution to town Egg hunt
15/04/2024	Circlenet LLP	2178	68.82		Phone calls March
15/04/2024	Lloyds bank	DD	7.85		Service charge
17/04/2024	Petty Cash	Petty cash	50.00		Transfer to petty cash
18/04/2024	Amazon EU	2225	4.70		sponge strips
23/04/2024	WCS Group	2168&69	221.95		Water treatmetn AP March
23/04/2024	Biffa Municipal Ltd	2186&87	188.01		correction to invoice
23/04/2024	Splash Clean	2167	220.00		Office cleaning March
23/04/2024	Troy Planning and Design	2166	438.00		NPAG meeting attendance
23/04/2024	Scandor Landscape Contractors	2165	1,029.56		Grounds maint contract
23/04/2024	DEOS	2164	246.78		toilet roll and key fobs
23/04/2024	Design Hampshire	2163	375.00		wensite amendments
23/04/2024	Hampshire Pension	BACS	2,070.47		Pension April
25/04/2024	Troy Planning and Design	2188	8,218.80		NP - key views study
25/04/2024	Employees	BACS	6,106.03		Salary April 24
30/04/2024	Ace Liftaway	DEBIT	368.50		Skip hire allotments

<b>Total Payments</b>	<u>27,316.20</u>
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## PURCHASE LEDGER INVOICE LISTING

## Purchase Ledger for Month No 1

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/04/2024	2493	2194	TROY	TROY	993.00	198.60	1,191.60	4790	900	993.00	NPAG meetings&developer plan
26/04/2024	514T02109	2195	BIFFA	BIF001	47.76	9.55	57.31	4515	300	47.76	Recycling collection 27/4-24/5
26/04/2024	514T02110	2196	BIFFA	BIF001	108.92	21.78	130.70	4515	300	108.92	Trade waste 27/4-24/5
27/04/2024	4369	2197	SPLASH	SPLASH	188.00	0.00	188.00	4330	300	188.00	Cleaning April
29/04/2024	532962716	2198	ZURICH	ZURICH	4,448.04	0.00	4,448.04	4310	300	4,448.04	Y2 insurance 24/6-23/06/25
29/04/2024	SINV00212599	2199	DEOS	DEOS	41.68	8.34	50.02	4330	300	41.68	Toilet roll
26/04/2024	162269	2200	DEOS	DEOS	45.00	9.00	54.00	4235	200	45.00	Printer service charge
26/04/2024	2404001748	2201	WCS	WCS	69.25	13.85	83.10	4335	300	69.25	SB water treatment April
22/04/2024	2404001533	2202	WCS	WCS	200.00	40.00	240.00	4335	300	200.00	Abnormal reading works
22/04/2024	2404001749	2203	WCS	WCS	115.71	23.14	138.85	4335	300	115.71	Water treatment AP April
19/04/2024	19974	2205	SCANDOR	SCANDOR	857.97	171.59	1,029.56	4530	450	857.97	Grounds Main Apr
30/04/2024	10208	2206	SURREY HILLS	SURREYHILL	1,730.00	346.00	2,076.00	4740	100	1,730.00	Arle park legal services
30/04/2024	10207	2207	SURREY HILLS	SURREYHILL	960.00	192.00	1,152.00	4740	100	960.00	ARC legals fees
01/04/2024	SM29923	2208	RIALTAS	RBS001	1,221.00	244.20	1,465.20	4715	200	1,221.00	omega package 24/25
01/04/2024	SM29924	2209	RIALTAS	RBS001	110.00	22.00	132.00	4715	200	110.00	MTD for VAT submission
01/04/2024	SM29925	2210	RIALTAS	RBS001	990.00	198.00	1,188.00	4715	200	990.00	RBS Cloud x 3 24/25
15/04/2024	5100846264	2211	WCC	WCC001	195.00	0.00	195.00	4420	450	195.00	Dog bin emptying Jan-Mar 24
17/04/2024	3611782834	2212	HCC	HCC001	85.69	17.14	102.83	4400	900	85.69	Public light elec1/10-30/3/24
18/04/2024	1338	2213	HERPETOLOGIC	HERPETOLOG	600.00	120.00	720.00	4450	450	600.00	Survey visits &supervision
								329		-600.00	Survey visits &supervision
								6000	450	600.00	Survey visits &supervision
23/04/2024	ARLEBU-0036	2214	DIRECT CLEANING	DIR001	55.00	0.00	55.00	4330	300	55.00	Window cleaning ARC
09/04/2024	6636	2215	HALC	HAL001	1,184.00	0.00	1,184.00	4420	200	1,184.00	HALC subscription 24/25
01/04/2024	8833	2217	CYBIT	CYBIT	83.67	16.73	100.40	4225	200	83.67	IT phone support - April
10/04/2024	45907	2218	CIRCLE CLOUD	CIRCLECLOU	57.35	11.47	68.82	4205	200	57.35	Phone calls March
18/04/2024	IV00754386	2219	SSE	SSE	789.83	157.97	947.80	4320	300	789.83	Gas ARC March 24
18/04/2024	75252444	2220	OPUS	OPUS	1,259.65	251.93	1,511.58	4315	300	1,259.65	ARC elec 19/3-17/4
01/04/2024	0000191947/2024	2221	GRENKE	GRENKE	504.87	100.97	605.84	4205	200	504.87	Tele lease 1/4-30/6/24

## PURCHASE LEDGER INVOICE LISTING

## Purchase Ledger for Month No 1

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/04/2024	0000160212/2024	2222	GRENKE	GRENKE	525.00	105.00	630.00	4235	200	525.00	Printer lease 1/4-30/6/24
03/04/2024	8882	2223	CYBIT	CYBIT	74.00	14.80	88.80	4225	200	74.00	PSTN line and FTC
27/04/2024	7505144	2224	BRITISHGAS	BRITISHGAS	19.92	1.00	20.92	4345	300	19.92	Elec SB 24/3-24/4
17/04/2024	GB41UC0GABEI	2225	AMAZON EU	AMAZON EU	3.92	0.78	4.70	4245	300	3.92	sponge strips
01/04/2024	514T00752 B	2226	BIFFA	BIF001	0.53	0.10	0.63	4515	300	0.53	correction to invoice
<b>TOTAL INVOICES</b>					<b>17,564.76</b>	<b>2,295.94</b>	<b>19,860.70</b>			<b>17,564.76</b>	