



New Alresford Town Council

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Minutes of the Meeting of Operations and Resources Committee New Alresford Town Council held on Tuesday 17th October 2023 commencing at 7.00pm

Name	Present	Apologies	Absent
Cllr Evans (Chair)	✓		
Cllr Jeffs		✓	
Cllr Weston		✓	
Cllr Dakin	✓		
Cllr Eager	✓		
Cllr Bean	✓		
Cllr Byrne	✓		

IN ATTENDANCE: Richard Doughty (Town Clerk), Sarah Johnson (Deputy Clerk)

OR23/031 **APOLOGIES FOR ABSENCE**

RESOLVED: To accept apologies from Cllrs Jeffs and Weston.

OR23/032 **INTERESTS AND DISPENSATIONS**

None

OR23/033 **PUBLIC PARTICIPATION**

None

OR23/034 **MINUTES OF LAST MEETING**

RESOLVED: To approve the minutes of the meeting held on 19 September 2023 subject to an amendment to the item on car boot sales to request additional information.

The minutes will be brought to the next committee meeting for noting.

OR23/035 **CLERK'S REPORT**

The clerk reported that there have been blockage issues with the first floor toilets at the ARC, and also drainage issues in the ground floor store room and staff toilets.

OR23/036 **FINANCE**

RESOLVED: To recommend the August 2023 financial reports to Council for review and approval.

OR23/037 **GRANT APPLICATIONS**

RESOLVED: To recommend the grant application from the Community Defibrillator Scheme for £810 for approval at Council, subject to clarifying with the applicant that the letter accompanying the grant application is out of date

and includes an old grant request figure, as the figure does not match the application form.

OR23/038 **BUDGET PROCESS INITIATION**

The Committee discussed the draft Premises budget for 24/25 and the draft forecast for 23/24.

Action: To look at repairs and renewals spend over the last five years to confirm average expenditure

OR23/039 **WEBSITE DEVELOPMENT**

The Council is currently developing a new website to replace the existing website, that is not compatible with mobile devices.

RESOLVED: For all Councillors to be given the opportunity to review the new website, and timescales for feedback to be confirmed at the next Council meeting.

OR23/040 **ALRESFORD RECREATION CENTRE**

The lift at the ARC is out of action. The committee were informed that the cost to repair the motor is £2335 (provided by Elite Lift Solutions who service the lifts every six months) and the work was actioned under the Clerk's delegated 'risk of delivery to services' authority. The repairs should be undertaken within 10 days.

Action: to put signs on the lifts to inform the public that the work to repair the lift has been commissioned

The meeting closed at 8:17 pm

Chairman

Date: