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## New Alresford Town Council

### Bank - Cash and Investment Reconciliation as at 31 March 2024

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	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/03/2024 New Alresford Town Council	181,869.42
2	31/03/2024 Petty Cash	3.00
3	31/03/2024 Deposit Account	75,585.32
4	31/03/2024 BB Rent Deposit	1,687.63
		<b>259,145.37</b>
<u>Receipts not on Bank Statement</u>		
0	31/03/2024 All Receipts Cleared	0.00
		<b>0.00</b>
<b>Closing Balance</b>		<b>259,145.37</b>
<u>All Cash &amp; Bank Accounts</u>		
1	Current Account	181,869.42
2	Petty Cash	3.00
3	32 Day Notice	75,585.32
4	BB Rent Deposit	1,687.63
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>259,145.37</b>

## Balance Sheet as at 31st March 2024

31st March 2023

31st March 2024

31st March 2023		31st March 2024	
<b>Current Assets</b>			
5,040	Debtors	0	
0	Other Debtors	1,500	
5,839	VAT Control Account	4,907	
4,270	Prepayments	6,129	
192,162	Current Account	181,869	
73,811	32 Day Notice	75,585	
1,670	BB Rent Deposit	1,688	
45	Petty Cash	3	
<b>282,838</b>			<b>271,681</b>
<b>282,838</b>	<b>Total Assets</b>		<b>271,681</b>
<b>Current Liabilities</b>			
0	Debtors	329	
14,005	Creditors	15,680	
32,294	Accruals	4,967	
47	PAYE/NI Control	1,802	
383	Pension Control	2,067	
0	Receipts in Advance	1,730	
113	Bad Debt	0	
201	Allotment Membership Control	198	
706	Allotment deposits	948	
1,666	The Arelebury Deposit Control	1,666	
<b>49,416</b>			<b>29,386</b>
<b>233,422</b>	<b>Total Assets Less Current Liabilities</b>		<b>242,295</b>
<b>Represented By</b>			
165,687	General Reserves		222,377
6,730	EMR - Play Equipment Reserve		3,106
16,134	EMR - ARC Refurbishment		0
12,473	EMR - CIL Major Projects		12,473
4,475	EMR - Council Strategy		0
4,890	EMR- New allotments		4,340
1,020	EMR - Website		0
20,000	EMR - Sun Hill slope repairs		0
2,013	EMR - Arlebury Park gym		0
<b>233,422</b>			<b>242,295</b>

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07/05/2024

**New Alresford Town Council**

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**Balance Sheet as at 31st March 2024**

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**31st March 2023**

**31st March 2024**

The above statement represents fairly the financial position of the authority as at 31st March 2024 and reflects its Income and Expenditure during the year.

Signed :  
Chairman

\_\_\_\_\_ Date : \_\_\_\_\_

Signed :  
Responsible  
Financial  
Officer

\_\_\_\_\_ Date : \_\_\_\_\_

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2024

Month No: 12

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Full Council</u>							
1076 Precept	342,855	342,855	0			100.0%	
1090 Interest Received	1,792	300	(1,492)			597.4%	
1120 CIL Receipts	0	2,000	2,000			0.0%	
<b>Full Council :- Income</b>	<b>344,647</b>	<b>345,155</b>	<b>508</b>			<b>99.9%</b>	<b>0</b>
4000 Gross Wages	89,017	90,600	1,583		1,583	98.3%	
4020 Employer's NI	6,172	6,250	78		78	98.8%	
4030 Employer's Pension	17,708	14,200	(3,508)		(3,508)	124.7%	
4215 Advertising & Distribution	2,759	2,000	(759)		(759)	137.9%	
4700 Website	2,660	1,500	(1,160)		(1,160)	177.3%	1,020
4705 Internal/External Audit Fees	1,217	2,000	783		783	60.8%	
4720 Bank/Other Charges	116	150	34		34	77.4%	
4725 Loan Repayments	31,234	31,235	1		1	100.0%	
4730 Grants	4,081	10,000	5,919		5,919	40.8%	
4735 Councillor's Training	329	1,000	671		671	32.9%	
4740 Legal fees	5,896	10,000	4,104		4,104	59.0%	
4745 Chair's allowance	424	600	176		176	70.7%	
4765 Town Calendar	1,000	1,200	200		200	83.3%	
4860 Election costs	0	5,000	5,000		5,000	0.0%	
<b>Full Council :- Indirect Expenditure</b>	<b>162,613</b>	<b>175,735</b>	<b>13,122</b>	<b>0</b>	<b>13,122</b>	<b>92.5%</b>	<b>1,020</b>
<b>Net Income over Expenditure</b>	<b>182,034</b>	<b>169,420</b>	<b>(12,614)</b>				
6000 plus Transfer from EMR	1,020	0	(1,020)				
<b>Movement to/(from) Gen Reserve</b>	<b>183,054</b>	<b>169,420</b>	<b>(13,634)</b>				
<u>200 Office</u>							
4040 Locum Office Staff	10,300	5,280	(5,020)		(5,020)	195.1%	
4050 Staff Training	276	1,000	724		724	27.6%	
4055 Travelling Expenses	754	800	46		46	94.2%	
4060 Payroll Services	264	300	36		36	88.0%	
4200 General Office Expenses	743	1,000	257		257	74.3%	
4205 Telecoms	3,376	2,500	(876)		(876)	135.0%	
4210 Stationery	289	750	461		461	38.6%	
4220 Subscriptions	2,790	2,000	(790)		(790)	139.5%	
4225 IT maintenance and support	9,270	5,000	(4,270)		(4,270)	185.4%	
4235 Printer/Copier Costs	2,924	2,700	(224)		(224)	108.3%	
4715 Accountancy Fees (Omega)	1,380	1,500	120		120	92.0%	
<b>Office :- Indirect Expenditure</b>	<b>32,365</b>	<b>22,830</b>	<b>(9,535)</b>	<b>0</b>	<b>(9,535)</b>	<b>141.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(32,365)</b>	<b>(22,830)</b>	<b>9,535</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2024

Month No: 12

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>300 Premises</u>							
1300 Main Hall Hire	9,996	10,000	4			100.0%	
1310 Meeting Room Hire	1,928	2,000	72			96.4%	
1320 Event Hire	150	0	(150)			0.0%	
1700 Exported Energy	5,038	4,500	(538)			112.0%	
1701 Utilities Recharge	13,542	13,000	(542)			104.2%	
1920 Insurance Recharge	37	1,000	963			3.7%	
<b>Premises :- Income</b>	<b>30,690</b>	<b>30,500</b>	<b>(190)</b>			<b>100.6%</b>	<b>0</b>
4245 Equipment	904	1,500	596		596	60.3%	
4300 Water Rates	4,955	3,000	(1,955)		(1,955)	165.2%	
4310 Insurance	4,373	6,500	2,127		2,127	67.3%	
4315 Electricity	13,445	18,000	4,555		4,555	74.7%	
4320 Gas	6,168	9,000	2,832		2,832	68.5%	
4325 Repairs & Renewals	35,787	9,500	(26,287)		(26,287)	376.7%	25,585
4330 Cleaning	4,682	5,000	318		318	93.6%	
4335 Water Maintenance	1,955	2,500	545		545	78.2%	
4345 Electricity SB	267	500	233		233	53.4%	
4355 ARC improvements	6,787	7,000	213		213	97.0%	
4515 Rubbish/Recycling	1,602	1,500	(102)		(102)	106.8%	
4526 Car Park	0	1,000	1,000		1,000	0.0%	
4580 Health and Safety	6,982	5,000	(1,982)		(1,982)	139.6%	
<b>Premises :- Indirect Expenditure</b>	<b>87,909</b>	<b>70,000</b>	<b>(17,909)</b>	<b>0</b>	<b>(17,909)</b>	<b>125.6%</b>	<b>25,585</b>
<b>Net Income over Expenditure</b>	<b>(57,218)</b>	<b>(39,500)</b>	<b>17,718</b>				
6000 plus Transfer from EMR	25,585	0	(25,585)				
<b>Movement to/(from) Gen Reserve</b>	<b>(31,633)</b>	<b>(39,500)</b>	<b>(7,867)</b>				
<u>450 Open Spaces</u>							
1110 Coronation Grant WCC	815	0	(815)			0.0%	
1400 Allotment Income	3,915	2,500	(1,415)			156.6%	
1405 Allotment water recharge	10	1,250	1,240			0.8%	
1500 Recreation Ground Hire	3	500	497			0.6%	
1510 Sports Fees - Rugby	2,500	2,500	0			100.0%	
1520 Tennis Rent	125	125	0			100.0%	
1530 Sports Fees - Football	400	300	(100)			133.3%	
1725 HCC Arlebury Park gate grant	500	0	(500)			0.0%	
<b>Open Spaces :- Income</b>	<b>8,269</b>	<b>7,175</b>	<b>(1,094)</b>			<b>115.2%</b>	<b>0</b>
4245 Equipment	498	500	2		2	99.6%	
4300 Water Rates	455	2,000	1,545		1,545	22.7%	

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2024

Month No: 12

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4405 Open Space Maintenance	8,147	10,000	1,853		1,853	81.5%	
4410 Allotments	1,721	2,500	779		779	68.9%	
4420 Dog/Dual bins	780	2,000	1,220		1,220	39.0%	
4450 New allotments	1,542	5,000	3,458		3,458	30.8%	550
4500 West Field Rent	4,693	4,600	(93)		(93)	102.0%	
4510 Benches	0	2,000	2,000		2,000	0.0%	
4520 Play Area Inspection	236	500	264		264	47.1%	
4530 Grass Cutting/Strimming	10,531	13,000	2,469		2,469	81.0%	
4550 Playgrounds & Equipment	9,880	10,000	120		120	98.8%	3,624
4555 Tree/Hedge Management	4,748	4,500	(248)		(248)	105.5%	
4565 Youth Involvement	0	2,000	2,000		2,000	0.0%	
4585 Outdoor Gym	1,731	0	(1,731)		(1,731)	0.0%	1,731
4590 Open space youth project	0	10,000	10,000		10,000	0.0%	
4655 Environment Nudge Projects	0	500	500		500	0.0%	
4780 Litter pick	153	400	247		247	38.2%	
4870 WCC Coronation grant expend	811	0	(811)		(811)	0.0%	
4875 Slope repairs Sun Hill Rec	26,810	0	(26,810)		(26,810)	0.0%	20,000
Open Spaces :- Indirect Expenditure	<b>72,735</b>	<b>69,500</b>	<b>(3,235)</b>	<b>0</b>	<b>(3,235)</b>	<b>104.7%</b>	<b>25,905</b>
<b>Net Income over Expenditure</b>	<b>(64,467)</b>	<b>(62,325)</b>	<b>2,142</b>				
6000 plus Transfer from EMR	25,905	0	(25,905)				
<b>Movement to/(from) Gen Reserve</b>	<b>(38,562)</b>	<b>(62,325)</b>	<b>(23,763)</b>				
<u>600 Community</u>							
1600 Hanging Basket Income	4,454	5,500	1,046			81.0%	
Community :- Income	<b>4,454</b>	<b>5,500</b>	<b>1,046</b>			<b>81.0%</b>	<b>0</b>
4575 Town Entry Planting	335	500	165		165	67.0%	
4605 Hanging Baskets	9,995	13,000	3,005		3,005	76.9%	
4645 Town Schemes Support	1,005	3,000	1,995		1,995	33.5%	
4660 Town Rejuvenation	0	1,500	1,500		1,500	0.0%	
4670 Telephone Kiosk	0	500	500		500	0.0%	
4680 Town Trail Guide	470	500	30		30	94.0%	
4785 Town events	1,484	5,000	3,516		3,516	29.7%	
Community :- Indirect Expenditure	<b>13,289</b>	<b>24,000</b>	<b>10,711</b>	<b>0</b>	<b>10,711</b>	<b>55.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(8,836)</b>	<b>(18,500)</b>	<b>(9,664)</b>				
<u>900 Planning</u>							
1720 Neighbourhood Plan grant	8,005	8,000	(5)			100.1%	
Planning :- Income	<b>8,005</b>	<b>8,000</b>	<b>(5)</b>			<b>100.1%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2024

Month No: 12

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4400 Electricity - Public Lighting	162	250	88		88	64.7%	
4406 Lengthsman	3,120	4,800	1,680		1,680	65.0%	
4415 Bus Shelters	600	1,000	400		400	60.0%	
4425 SLR and traffic calming	(853)	11,000	11,853		11,853	(7.8%)	
4790 Neighbourhood Plan	15,251	16,000	749		749	95.3%	
4865 Finger posts	0	5,000	5,000		5,000	0.0%	
Planning :- Indirect Expenditure	<b>18,280</b>	<b>38,050</b>	<b>19,770</b>	<b>0</b>	<b>19,770</b>	<b>48.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(10,275)</b>	<b>(30,050)</b>	<b>(19,775)</b>				
Grand Totals:- Income	<b>396,065</b>	<b>396,330</b>	<b>265</b>			<b>99.9%</b>	
Expenditure	<b>387,191</b>	<b>400,115</b>	<b>12,924</b>	<b>0</b>	<b>12,924</b>	<b>96.8%</b>	
<b>Net Income over Expenditure</b>	<b>8,874</b>	<b>(3,785)</b>	<b>(12,659)</b>				
plus Transfer from EMR	<b>52,510</b>	<b>0</b>	<b>(52,510)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>61,384</b>	<b>(3,785)</b>	<b>(65,169)</b>				

## Current Account

## List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/03/2024	Opus Energy	2159	1,833.52		Elec ARC 19/1-18/2
05/03/2024	HMRC	BACS	1,785.76		NI Feb 2024
05/03/2024	Hampshire Pension	BACS	2,017.02		Pension Feb 24
06/03/2024	My OR code	DD	29.00		Monthly QR subscription
06/03/2024	SSE	2157	795.38		Gas ARC Dec
06/03/2024	Cybit	2140&41	304.80		PSTN line
06/03/2024	H Watson Gardening	2139	156.00		Step repairs SH Rec
06/03/2024	RMJ Surveys	2138	925.00		ARC Building survey
06/03/2024	DEOS	2137	226.18		Toilet roll and hand wipe
07/03/2024	SSE	2158	1,014.80		Gas ARC Jan 24
08/03/2024	Hampshire Pension	BACS	31.64		Pension Feb 24
08/03/2024	HMRC	BACS	40.94		NI Feb 24
08/03/2024	Biffa Municipal Ltd	2161&62	188.01		Trade waste 27/1-23/02
14/03/2024	ID mobile	DD	8.31		mobile phone
14/03/2024	Amazon	DEBIT	14.95		Litter hoop
14/03/2024	Amazon	DEBIT	59.80		Litter hoops
14/03/2024	Bristish Gas	2190	29.74		Elec SB pavillion Feb 24
18/03/2024	Circlenet LLP	2178	68.82		Phone calls Feb 24
19/03/2024	Lloyds bank	DD	7.00		service charge
20/03/2024	Forum Publications Ltd	2146	564.00		Reprint walking guide
20/03/2024	Biffa Municipal Ltd	2147,8&9	265.72		Trade waste 30/3-26/4
20/03/2024	WCS Group	2150&51	221.95		Water maint SB
20/03/2024	Direct Cleaning Services	2154	55.00		window cleaning
20/03/2024	Scandor Landscape Contractors	2155	1,029.56		Grounds maint Feb
20/03/2024	Splash Clean	2145	176.00		office cleaning
20/03/2024	Abbey Grab Bag	2177	270.00		Rubble bags -Rotary litterpick
20/03/2024	R C H Morgan Giles	2172	4,923.25		Arlebury Field rent
21/03/2024	Scottish Water Business Stream	2179	584.93		Water AP 6/12-5/3/24
25/03/2024	Employees	BACS	6,006.20		Salary March 24
25/03/2024	M&J Group Construction and Roo	2173	2,573.76		Roof retention payment
25/03/2024	Cybit	2170&74	189.20		PSTN line March
25/03/2024	D M Payroll Services	2175	66.00		Payroll Q4
25/03/2024	Scandor Landscape Contractors	Oct	750.00		Hedge works AP
25/03/2024	Society of Local Council Clerk	2171&76	355.20		Training seminar SJ
<b>Total Payments</b>			<b>27,567.44</b>		

## Purchase Ledger for Month No 12

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
26/03/2024	0076	2163	DESIGN HAMPSHIRE	DESIGNHAM	375.00	0.00	375.00	4700	100	375.00	website amendments
18/03/2024	SINV00211374	2164	DEOS	DEOS	205.65	41.13	246.78	4330	300	192.23	toilet roll
								4200	200	13.42	key fobs
20/03/2024	19920	2165	SCANDOR	SCANDOR	857.97	171.59	1,029.56	4530	450	857.97	Grounds maint contract
31/03/2024	2483	2166	TROY	TROY	365.00	73.00	438.00	4790	900	365.00	NPAG meeting attendance
30/03/2024	4357	2167	SPLASH	SPLASH	220.00	0.00	220.00	4330	300	220.00	Office cleaning March
26/03/2024	2403001597	2168	WCS	WCS	69.25	13.85	83.10	4335	300	69.25	Water treatment SB March
26/03/2024	2403001598	2169	WCS	WCS	115.71	23.14	138.85	4335	300	115.71	Water treatment AP March
01/03/2024	8238	2170	CYBIT	CYBIT	83.67	16.73	100.40	4225	200	83.67	Phone support March
03/03/2023	SD649-1	2171	SLCC	SLC001	211.00	42.20	253.20	4215	200	211.00	job adveertising
01/03/2024	2701	2172	MORGAN GILES	RCH001	4,923.25	0.00	4,923.25	4500	450	4,923.25	Arlebury Field rent
21/02/2024	40052	2173	MJ GROUP	MJGROUP	2,144.80	428.96	2,573.76	4355	300	2,144.80	Roof retention payment
05/03/2024	8281	2174	CYBIT	CYBIT	74.00	14.80	88.80	4225	200	74.00	PSTN line March
09/03/2024	3406	2175	PAYROLL	DM001	66.00	0.00	66.00	4060	200	66.00	Payroll Q4
10/05/2023	BK205943-1	2176	SLCC	SLC001	85.00	17.00	102.00	4050	200	85.00	Training seminar SJ
18/03/2024	35600	2177	ABBEY GRAB BAG	ABBEY GRAB	225.00	45.00	270.00	4645	600	225.00	Rubble bags -Rotary litterpick
13/03/2024	44774	2178	CIRCLE CLOUD	CIRCLECLOU	57.35	11.47	68.82	4205	200	57.35	Phone calls Feb 24
07/03/2024	4505899	2179	BUSINESS STREAM	BS001	584.93	0.00	584.93	4300	300	584.93	Water AP 6/12-5/3/24
11/03/2024	4616059	2180	BUSINESS STREAM	BS001	21.36	0.00	21.36	4300	450	21.36	Water allotments 10/12-09/03
13/03/2024	3155	2181	TRISIGNS	TRISIGNS	67.87	13.57	81.44	4410	450	67.87	Allotment signs
13/03/2024	3553	2182	APPLE ENVIRONMENTAL	APPLE	130.00	26.00	156.00	4580	300	130.00	Asbestos condition check
13/03/2024	15681	2183	WESTCOTEC	WES001	91.50	18.30	109.80	4425	900	91.50	SLR battery
31/03/2024	IV00552362	2184	SSE	SSE	676.57	135.31	811.88	4320	300	676.57	Gas ARC Feb
20/03/2024	3611770001	2185	HCC	HCC001	995.00	0.00	995.00	4555	450	995.00	Tree surveys
20/03/2024	514T00752	2186	BIFFA	BIF001	108.92	21.78	130.70	4515	300	108.92	Trade waste 30/3-26/4
29/03/2024	514T00751	2187	BIFFA	BIF001	47.76	9.55	57.31	4515	300	47.76	Recycling 30/3-26/4
19/03/2024	2475	2188	TROY	TROY	6,849.00	1,369.80	8,218.80	4790	900	6,849.00	NP - key views study
19/03/2024	75158647	2189	OPUS	OPUS	1,278.11	255.62	1,533.73	4315	300	1,278.11	Elec 19/2-18/3

## PURCHASE LEDGER INVOICE LISTING

## Purchase Ledger for Month No 12

## Order by Ref No

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
27/02/2024	6983120	2190	BRITISHGAS	BRITISHGAS	28.32	1.42	29.74	4345	300	28.32	Elec SB pavillion Feb 24
27/03/2024	7242352	2191	BRITISHGAS	BRITISHGAS	21.12	1.05	22.17	4345	300	21.12	Elec SBpavillion March 24
20/03/2024	SI-299	2192	R P GARDENING	RP001	900.00	180.00	1,080.00	4406	900	900.00	2 additional parish visits
31/03/2024	1968*	2193	ANCHOR	ANCHOR	-0.06	0.00	-0.06	4325	300	-0.06	Credit Note for Inv 1968
<b>TOTAL INVOICES</b>					<u>21,879.05</u>	<u>2,931.27</u>	<u>24,810.32</u>			<u>21,879.05</u>	