



New Alresford Town Council
Alresford Recreation Centre, The Avenue, Alresford,
Hants. SO24 9EP
Tel: 01962 732079 Fax: 01962 734639

Finance Meeting

You are summoned to a meeting of the Full Town 14^h March. 2016 at 7.30pm
Alresford Recreation Centre, The Avenue, Lower Meeting Room, Alresford.

AGENDA

[*PAPERS]

**Note to residents: only Councillors receive attachments but three full sets will be available for the public at the meeting. Any resident may request a full set by giving notice 1 week prior to the meeting.*

- 1 **Apologies**
- 2 **Minutes of Finance Meeting held on 27th January, 2016** (attached 1)
3. **Declarations of Interest on Agenda Items**
- 4 **Public Participation (15 minutes for Public Questions)**
(Each speaker will be allotted 3 minutes. Questions put in writing at least three working days before the meeting will receive a response at the meeting.)
- 5 **Financial Documents**
Audit Controls 2015/16 (attached 2a-e)
 - 5.7.1 Internal Auditor Recommendations
 - 5.7.2 **Resolution:** To approve the statement of internal control for 2015/16 and 16/17.
 - 5.7.3 **Resolution:** That the Finance Committee review the Financial Risk Assessment for the 2015/16 & 16/17
 - 5.7.4 **Resolution:** To confirm the investment policy and strategy for 2015/16 & 16/17
 - 5.7.6. **Resolution:** To confirm the anti-fraud and corruption policy and whistleblowers policy for 2015/16 & 16/17
- 6 **Finance Information on Website.**
 - 6.1 **Payments List** (attached 3)
 - 6.2 **PWLB List** (attached 4)
7. **Additional signatories for 2nd Bank Account** (S.kavanagh)
- 8 **Procurement** (Cllr. Spencer)
- 9 **Authorisation of Month Payments List** (attached 5)
- 10 **Meetings**
 - 10.1 **Next meeting TBA**
11. **Exempt Meetings Resolution:** To exclude Public and Press in accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 S100A .
 - 11.1 **Staff Contracts**
 - 11.2 **ARC** (attached 5)
To discuss the way in which councillors oversee the ARC bar operation and set direction, identifying areas for improvement.
 - Procurement
 - Authorisation of Expenditure
 - Direction & Management

Stevie Kavanagh,
Town Clerk, New Alresford Town Council,
7th March, 2016

