



# New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP  
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**Minutes of the meeting of the New Alresford Town Council held at Alresford Recreation Centre, The Avenue, Alresford, SO24 9EP, on Tuesday 26 February 2019 commencing at 7.30pm**

Name	Present	Apologies	Absent
Cllr S Deeming (Chair)	✓		
Cllr Power (Vice-Chair)	✓		
Cllr Gordon-Smith	✓		
Cllr Byrne	✓		
Cllr Pinch	✓		
Cllr Sprott	✓		
Cllr Witchard		✓	
Cllr Evans	✓		
Cllr B Jeffs	✓		
Cllr E Jeffs	✓		
Cllr Spencer	✓		

**ALSO PRESENT:** Members of the public, Town Clerk – Marcia Phillibert and Deputy Clerk – Sarah Johnson.

The Chair welcomed all present to the meeting.

**19/020 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Councillor Witchard – Apology accepted  
(Power used: Local Government Act 1972 s85(1))

**19/021 TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS ON ITEMS ON THE AGENDA.**

Councillor Sprott declared a Non pecuniary interest – Personal, in relation to agenda item 19/034.  
(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests)Regulation 2012)

**19/022 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

The Clerk advised nothing received for this meeting.

**19/023 PUBLIC PARTICIPATION FOR FIFTEEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS ON ISSUES NOT INCLUDED IN THE AGENDA. EACH PERSON WISHING TO SPEAK WILL BE ALLOWED A MAXIMUM OF THREE MINUTES.**

Member of the public on behalf of his mother who resides in Spring Way regarding the relocation of a dog foul bin, that enquiries commenced in excess of a year ago and the dog foul bin had not moved.

Deputy Clerk was able to advise that New Alresford Town Council had been liaising with Winchester and it is expected to be relocated imminently.

(Public Bodies (Admission to Meetings) Act 1960, Section 1)

**19/024 CITY COUNCILLOR'S REPORT**

Update received there is a new Bus timetable to be issued  
SHEELA sites in relation to development Plan 2036 - Winchester are undertaking additional research.

Upcoming workshop training regarding the Development Plan  
Noteworthy that Bishop Waltham are involved in Start-up Units Scheme

**COUNTY COUNCILLOR'S REPORT**

Noted

**19/025 TO RECEIVE AND APPROVE MINUTES AND RECOMMENDATIONS OF THE TOWN COUNCIL MEETING HELD ON 22 JANUARY 2019 (CIRCULATED 30/01/19)**

A proposal was received, seconded and voted in favour of accepting the minutes as a true and accurate record of the meeting held on 22 January 2019

**RESOLVED: That the minutes of the meeting held on 22 January 2019 be accepted as a true and accurate record.**

*(LGA 1972 Sch 12 para 41(1))*

**19/026 TO RECEIVE AND APPROVE DETAILED BALANCE SHEET, BANK RECONCILIATION, BANK STATEMENTS AND INCOME AND EXPENDITURE REPORT AS AT 31 JANUARY 2019**

Ledger	Balance
Balance Sheet(Asset – Liabilities)	320,127
Income - Expenditure YTD	123,646
Current Account	218,781.48
32 Day Notice	100,582.74

**RESOLVED: That the Detailed balance sheet, Bank reconciliation, Bank statements and Income and expenditure report as at 31 January be accepted**

*(Internal Audit Accounts & Audit Regulations 2003 Reg 2)*

**19/027 TO RECEIVE AND APPROVE PURCHASE LEDGER AND SCHEDULE OF PAYMENTS FOR FEBRUARY 2019**

Review of Purchase ledger payments to the gross value of £4,850.81

Additional schedule of payments to the gross value of £29644.47

A proposal was received, seconded and voted in favour of accepting list of payments

**RESOLVED: List of payments for January 2019 accepted and approved.**

*(LGA 1972 s150 (5))*

**19/028 LEASE – INTERIM LEGAL INVOICE FOR APPROVAL TO THE VALUE OF £1507.20**

Review of interim legal invoice to the value of £1507.20

A proposal was received, seconded and voted in favour of accepting invoice.

**RESOLVED: Interim legal invoice to the value of £1507.20 accepted and approved.**

**19/029 TO REVIEW PRICE INCREASE OF BIFFA**

Notice received that there is to be a price increase of 7%.

**Recommendation 1** – To research other options and suppliers in respect of waste disposal and present to council at a later date.

**19/030 TO RECEIVE AND APPROVE NEW ALRESFORD TOWN COUNCIL MISSION STATEMENT 2019 (REFERRED FROM COUNCIL 22/01/19)**

Final draft of Mission Statement reviewed and approved

**RESOLVED: Mission Statement accepted and approved**

**19/031 TO RECEIVE, AMEND AND APPROVE STANDING ORDERS (REFERRED FROM COUNCIL 15 MAY 2018, AND MONTHLY THEREAFTER).**

Discussion regarding item 3y of Standing Orders regarding Annual Town Assembly be amended to reflect that Annual Town Assembly will be held between 1 March and 1 June as per guidance.

A proposal was received, seconded and voted in favour of The Annual Town Assembly be held in March each year.

**RESOLVED: Item 3y of Standing Orders be amended and approved to reflect Annual Town Assembly will be held in March each year.**

**19/032 TO RECEIVE DOCUMENTATION FROM WCC REGARDING PARKING ARRANGEMENTS IN THE TOWN**

Discussion regarding the parking in the town in respect of both disabled parking and traders parking spaces. There is ongoing dialogue with WCC since the parking review a few years ago which identified that the parking in Alresford town was not being used effectively particularly Arlebury Park. Correspondence received contradicted what was previously understood by NATC from reports from one NATC Councilor and the Chair of the Chamber of Commerce who attended the meeting where this item was discussed. The understanding was that 2 existing disabled spaces in Broad Street would be freed up back to public use, and two new disabled spaces would be made outside the Community Centre. Correspondence from Mr R Hein at WCC confirms that is not what he understood and not the action he will be taking.

Councillor Evans will continue to liaise with WCC parking manager Mr Hein.

**Recommendation 1** – Councilor Evans to maintain dialogue with WCC – Mr Hein regarding Parking in the Town Centre.

**Recommendation 2** – Ascertain if there is sufficient disabled parking in the town.

A proposal was received, seconded and voted in favour of making further enquires in respect of Permit parking, management and enforcement.

**RESOLVED: That further enquires are made in respect of permit parking, management and enforcement.**

**19/033 TO DISCUSS ROAD AND CROSSING ARRANGEMENTS AT THE TOP OF THE DEAN FOR FUTURE HCC/ NATC CIL SPEND.**

Discussion regarding The Dean crossing together with actions in respect of West Street. Councilor Jackie Porter is investigating further, and it is requested that she provides timely updates. Consideration was also given to the fact that there will be fundamental changes to housing within Alresford in the near future which will affect vehicular and pedestrian traffic therefore it is too early to anticipate traffic requirements or conduct a detailed study.

**Recommendation 1** – To obtain updates from Councilor Porter in respect of CIL spend

A proposal was received, seconded and voted in favour of not conducting a traffic survey in the town at this time.

**RESOLVED: No traffic survey is to be undertaken at this time in respect of New Alresford town centre.**

**19/034 TO DISCUSS APPROACHING WINCHESTER CITY COUNCIL TO ENSURE LAND IS MADE AVAILABLE TO ERECT NEW SCOUT HUT LOCATED AT SUN LANE.**

Discussion held to liaise with Winchester City Council in respect of ensuring land is made available for the Scout Hut new build at Sun Lane. To ascertain the terms under which the land can be made available

A proposal was received, seconded and voted in favour of liaising with Winchester City Council to obtain the terms under which land can be made available

**RESOLVED: To liaise with Winchester City Council to obtain the terms under which land can be made available**

**19/035 TO RECEIVE AND APPROVE ERECTION OF BALL CATCHING NETS ON ALRESFORD TOWN FOOTBALL CLUB PITCH. (Referred from Recreation & Environment Committee)**

Discussion regarding erection of nets, Arlebury Park is open space and queried if the nets are subject to Planning permission. Given the nature and purpose of park against the information available at this time Council will not approve the erection of ball catching nets.

Council is not in favour of the ball catching net given the nature and purpose of the park  
A proposal was received, seconded and voted in favour of not supporting the erection of ball catching nets given the nature and purpose of the park.

**RESOLVED: Not to support the erection of ball catching nets given the nature and purpose of the park**

**19/036 TO DISCUSS COMPLETION OF SURVEY REGARDING GROUNDS MAINTENANCE, STREET CLEANING, WASTE AND RECYCLING (circulated 20/02/19)**

Discussion held in relation to completing the survey. Winchester City Council do not offer many of services described in the survey.

To be referred to next Council

**19/037 TO CONSIDER DAY CHANGE OF FUTURE COUNCIL MEETINGS**

Consideration given to changing the day for all council meetings, due to the fact Tuesday's conflict with other meetings for some councilors. Bearing in mind impending elections and disruption to office staff schedule of works it was decided that this would be referred to next Council following elections

**19/038 TO CONSIDER THE FORMAT OF THE UPCOMING ANNUAL TOWN ASSEMBLY HELD ON 26 MARCH 2019**

Discussion held as to format and consideration of inviting a guest speaker.

**Recommendation 1** – To make further enquires in respect to inviting guest speaker to Town Assembly 26 March 2019.

**19/039 TO CONSIDER NEW ALRESFORD INVOLVEMENT IN 'PARISHES IN BLOOM' (circulated 05/02/19)**

Discussion held as to entering Parishes in Bloom competition. There are numerous categories and dependent on entry price for New Alresford to be entered.

That an additional five hanging troughs for West Street and four planters for Broad Street are purchased, quotes received are to the value of £987 plus VAT

**Recommendation 1** – To conduct further enquires as to category and pricing new Alresford should enter the competition.

A proposal was received, seconded and voted in favour of purchasing the additional planters

**RESOLVED: That the additional five hanging troughs for West Street and four planters for Broad Street are purchased.**

**19/040 TO RECEIVE AND CONSIDER DRAFT GRANT POLICY (To follow)**

Discussion held regarding policy. To be referred to next Council meeting

**19/041 REPORTS AND ISSUES - FOR INFORMATION ONLY**

**(i) Office Closure – Week commencing 11 March 2019**

Noted

**(ii) Criminal Damage – Crime Reference 44190061220**

Noted

**(iii) Councillors Report includes Attendance/Non-Attendance, projects, training etc is to be displayed on the website.**

Councillor report will be created and uploaded on to website

**(iv) Meet the Councillor Event Wednesday 6<sup>th</sup> March 2019**

Noted

**(v) Meetings of Council business - Confidentiality of discussions.**

Noted

**(vi) Internal Audit Report**

Clerk advised the Council of the findings of the Internal Audit Report.

**(vii) Councilor Deeming has been reinstated to the Staffing Committee.**

Noted

**19/042 TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED, AND THEY ARE INSTRUCTED TO WITHDRAW'**

**(i) TO RECEIVE AND APPROVE LEASE AND HEADS OF TERMS**

A proposal was received, seconded and voted in favour of approving the Lease.

**RESOLVED: Subject to agreed amendments the Lease be accepted and approved.**

**(ii) RESPONSE TO ELECTORATE QUERY**

A proposal was received, seconded and voted in favour of approving the response.

**RESOLVED: That the response to electorate query be accepted and approved**

Meeting closed at 2223 hours

**DATE OF NEXT MEETING TUESDAY 19 MARCH 2019 AT ALRESFORD RECREATION CENTRE, THE AVENUE, ALRESFORD, SO24 9EP, COMMENCING AT 7.30PM**