



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of the New Alresford Finance Committee held at Alresford Recreation Centre, The Avenue, Alresford, SO24 9EP, on Tuesday 23 July 2019 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Divall (Chair)	✓		
Cllr Bean (Vice Chair)	✓		
Cllr Jeffs	✓		
Cllr Evans		✓	
Cllr Gordon-Smith		✓	

ALSO PRESENT: Marcia Phillibert – Town Clerk

The Chair welcomed all present to the meeting.

FI19/033 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE.

Apologies received from Councillor Gordon-Smith – Winchester commitments
Councillor Evans – Sickness
All apologies accepted.

FI19/034 TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY AND NON-PECUNIARY INTERESTS ON ITEMS ON THE AGENDA.

Nothing declared

FI19/035 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011.

The Clerk advised nothing received for this meeting.

FI19/036 PUBLIC PARTICIPATION FOR FIFTEEN MINUTES TO ALLOW MEMBERS OF THE PUBLIC PRESENT TO RAISE QUESTIONS TO ASK QUESTIONS OF, AND MAKE COMMENTS, REGARDING THE TOWN COUNCIL. QUESTIONS NOT ANSWERED AT THIS MEETING WILL BE ANSWERED IN WRITING TO THE PERSON ASKING THE QUESTION OR MAY APPEAR AS AN AGENDA ITEM FOR THE NEXT MEETING. EACH PERSON WISHING TO SPEAK WILL BE ALLOWED A MAXIMUM OF THREE MINUTES.

(Public Bodies (Admission to Meetings) Act 1960, Section 1)

No members of the public present

FI19/037 TO RECEIVE AND APPROVE MINUTES AND RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETING HELD ON 25 JUNE 2019

A proposal was received, seconded and voted in favour of accepting the minutes as a true and accurate record of the meeting on 25 June 2019.

RESOLVED: That the minutes of the meeting held on 25 June 2019 be accepted and approved as a true and accurate record.

FI19/038 CHAIRS ANNOUNCEMENTS

The Finance Committee will take on additional responsibilities to include Policies, Health and Safety and Facilities Committee responsibility.

FI19/039 TO RECEIVE CLERKS REPORT

The Clerk advised that all resolutions are under review together with the findings from various audits. This Action Tracker will be monitored by the office and presented to Town Council. Resolutions that have taken longer than six months to complete will be RAG rated red.

FI19/040 TO REVIEW AND APPROVE DRAFT FINANCIAL RISK ASSESSMENT.

The Clerk talked through the Risk Assessment

A proposal was received, seconded and voted in favour of accepting the Financial Risk Assessment subject to the amendment of adding Inherent Liabilities.

RESOLVED: That the Financial Risk Assessment be approved subject to amendment.

FI19/041 TO RECEIVE AND APPROVE REFRESH OF BENCHMARKING REPORT PEOPLE-PLACES SURVEY.

The committee discussed the request from Economy and Tourism Committee and the specifics of the report.

A proposal was received and voted against approving the Economy and Tourism Committee request to refresh the Benchmarking report People-Places Survey

RESOLVED: That the Benchmarking report People-Places Survey is not refreshed at this time.

Recommendation 1: The Chamber of Commerce conduct their own research and engage with the Council following completion of their survey to consider how to progress the report to be more specific for New Alresford and future proof

Recommendation 2: That the Benchmarking report People-Places Survey be revisited in 2021

FI19/042 TO APPROVE MOVEMENT OF FUNDS TO INCREASE GRANT BUDGET

A proposal was received and voted in favour of approving the movement of funds to increase the Grant Budget by £2450.00

RESOLVED: That the movement of £2450.00 to increase the Grant Budget is approved.

FI19/043 TO ALLOCATE BUDGET FROM RESERVES TO PARISH IN BLOOM AND MARKET TOWN DEVELOPMENT OFFICER 2017

A proposal was received and voted in favour of approving the allocation of budget for Parish in Bloom purchase of additional planters to the value of £776.10 including VAT and the Market Town Development Officer 2017 to the value of £253.00.

RESOLVED: That the allocation of budget for Parish in Bloom purchase of additional planters to the value of £646.75 and the Market Town Development Officer 2017 to the value of £253.00 be approved.

FI19/044 TO AGREE BUDGET FOR NATC LED ACTIVITIES

Town Council agreed to a Photo Competition and a lecture and require a budget allocation for NATC led activities. A proposal was received and voted in favour of

approving the increase in budget from £500.00 to £1,000.00 for NATC Led activities such as Photo competition and lecture.

RESOLVED: That the increase in budget from £500.00 to a £1,000.00 be allocated for NATC led activities such as Photo Competition and Lecture

F119/045 TO AGREE FINANCE AND FACILITIES COMMITTEE FIVE-YEAR PLAN

A discussion was held regarding upcoming requirements for the Finance and Facilities Committee.

F119/046 TO REVIEW AND APPROVE REQUEST FOR CAR PARK EXTENSION AT STRATTON BATES.

The Car park Extension quote of £19,832.00 was considered. It was agreed the work would need to be robust enough to support the car park and to allocate £15,000.00 and refer to Town Council for approval.

Recommendation 1: To allocate £15,000.00 to the budget line and refer to Town Council.

F119/047 REPORTS AND ISSUES - FOR INFORMATION ONLY

- (i) New Hand dryer installed in Gents Toilet.**
New hand dryer installed in Gents toilet at a value of £186.00. Noted
- (ii) Refitting of low energy lights in Bar area.**
The electricians refurbishing the first floor recommend that low energy light sockets are fitted, they have provided a quote of £580.00 plus VAT.
- (iii) Repainting of woodwork in Porch area at Arlebury.**
The woodwork on the front of the building is currently being repainted by the caretaker
- (iv) VAT rebate**
VAT rebate is approx. £7,000.00 in July
- (v) Feed In Tariff (FIT) repayment**
The FIT repayment in June is approx. £1,200.00
- (vi) Business Rates**
NATC is no longer paying business rates.

The meeting concluded at 8.46 pm

DATE OF NEXT MEETING TUESDAY 10 SEPTEMBER 2019 AT ALRESFORD RECREATION CENTRE, THE AVENUE, ALRESFORD, SO24 9EP, COMMENCING AT 7.30PM