



# New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford,

Hants. SO24 9EP

Tel: 01962 732079 Fax: 01962 734639

## Full Town Council Meeting

You are summoned to a meeting of the Full Town 16<sup>th</sup> February. 2016 at 7.30pm

Alresford Recreation Centre, The Avenue, Lower Meeting Room, Alresford.

### AGENDA

[\*PAPERS]

*\*Note to residents: only Councillors receive attachments but three full sets will be available for the public at the meeting. Any resident may request a full set by giving notice 1 week prior to the meeting.*

#### 1 Apologies

#### 2 Minutes of the meeting held on 19<sup>th</sup> January, 2016

(attached 1)

#### 3 Declarations of Interest on Agenda Items

#### 4 Public Participation (15 minutes for Public Questions)

(Each speaker will be allotted 3 minutes. Questions put in writing at least three working days before the meeting will receive a response at the meeting.)

#### 5 Finance

(attached 2)

5.1 Payments **Resolution:** To approve the payments made in January 2016.

(attached 3)

5.2 Yr. to Date

(attached 4)

5.3 Second bank account with Lloyds plc

(Update)

5.4 **Grants.** (Awarded in accordance with Free Resources S.137 LGA 1972)

**5.4.1 Resolution:** To reappraise the grant of £2,800 to St. John the Baptist Church for the upkeep and Maintenance of the churchyard, including the burial ground.

(attached 5)

**5.4.2 Resolution:** To approve a grant of £500 to start up an Alresford Literary Festival.

(attached 6)

**5.4.2.1 Resolution:** To support the Alresford Historical & Literary Society WCC Community Grant for additional set up funding for the Alresford Literary Festival.

(attached 7)

5.5 Yr. End Accountant

(attached 8)

#### 5.6 Self Employed Audit Requirements

**Resolution:** Prior to the commencement of any work undertaken for NATC, and annually thereafter, all contractors engaged to carry out services for the council to provide a copy of their **Public Liability Insurance** and their **self employed tax reference**. All contractors details to be updated by the end of March Year End.

#### 5.7 Audit Controls 2015/16

(attached 9)

**5.7.1 Resolution:** To acknowledge receipt of Internal Auditor recommendations and for Finance Committee to action all recommendations.

(9a)

**5.7.2 Resolution:** To approve the statement of internal control for 2015/16.

(9b)

**5.7.3 Resolution:** That the Finance Committee review the Financial Risk Assessment for the 2015/16

**5.7.4 Resolution:** To confirm the investment policy and strategy for 2015/16

(9c)

**5.7.5 Resolution:** To confirm the Council's insurance cover 2015/16 including the adequate base of the Fidelity Guarantee.

(9d)

**5.7.6 Resolution:** To confirm the anti-fraud and corruption policy and whistleblowers policy for 2015/16

(9e)

#### 6 Committee & Working Party Reports

##### 6.1 Recreation Committee

**6.1.1 Resolution:** To allow the parking of campervans at Stratton Bates Recreation Ground on 10 June 2016 and 11 June 2016, in order to assist with arrangements for the Alresford Music Festival.

##### 6.2 Environment Committee

(attached 10)

**6.2.1** West Street Planter & Tree contribution request

(Update)

**6.2.2** Closure of Recycling Centre

(Update)

**6.2.3** Dog Bin Invoices

(Update)

- 6.3 **Tourism Committee** (attached 11)
  - 6.3.1 Resolution: Town Manager £5,500 16/17 (Cllr. Evans)
  - 6.3.2 Renewal of Station Car Park Lease (Cllr. Evans)
  - 6.3.3 Millennium Trail Repairs (Cllr. Griffiths)
- 6.4 **Planning Committee**
- 6.5 **Facilities Working Party Update**
  - 6.5.1 Changing Room 1 – leak (Update)
  - 6.5.2 Official Changing Room only cold water (update)
  - 6.5.3 Soakaway
    - Resolution:** To make improvements to the existing soakaway at the north-west corner of the Alresford Recreation Centre, based upon a maximum cost of £3,000. Specification to be provided by our building surveyor.

**7 Communication Media and PR** (Cllr. Gower)

- 7.1 Information Leaflet Update
  - Resolution:** For the production of a leaflet informing residents of Council meetings, The notification points (notice-boards and their location. Forum magazine/What's On, website, NATC Facebook page. NATC to hand deliver to all residents.

**9 External Bodies including County and City Cllrs. And Police Reports**

- 9.2 **County & City Cllrs & Police Report** (attached 12)
- 9.3 WDALC – Resolution: To pay WDALC subscription

**10. Meetings**

- 10.1 **Next meeting 15<sup>th</sup> March, 2016 Lower Meeting Room, ARC.**

**11. Exempt Business Resolution:** To exclude Public and Press in accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 S100A .

- 11.1 **Staff Contracts**

**Stevie Kavanagh,  
Town Clerk, New Alresford Town Council,  
9<sup>th</sup> February, 2016**